**Top Tips for VIVO Biobank Applicants**

VIVO Biobank is a precious resource of material and data for research. We welcome applications to the Sample and Data Access Committee (SDAC).

Our aim is to support high quality translational research, which will ultimately lead to improved outcomes for children and young people with cancer. All applications undergo stringent scientific review and should be of equal standard to those submitted to funding bodies.

Applications are reviewed as they are received and we aim to provide a fast, efficient turn around.

Here are some top tips to help you submit a successful application:

1. Give a succinct statement of the main study question. Why is this question important?
2. How will the answer help patients, or improve our understanding of the biology of the disease in question?
3. What samples do you need?
4. Have you checked with the Biobank administrators that sufficient samples are available?
5. How will the samples enable you to answer this question?
6. What data do you need?
7. Have you checked with the Biobank administrators that the data you require is available?
8. How can you prove that you can answer the question?

h) How can you show that you are competitive in the field and that others, especially in the UK, are not looking at the same question?

i) Have you demonstrated that you have sufficient funding?

j) Please include details of PPIE input e.g. on your grant application and describe your plans for dissemination.

Please note:

Lay summaries of successful projects are published on the VIVO Biobank website and should be written in language accessible to the general public.